VA Northern Indiana Health Care System: The Revised Discharge Process on F-4E

Day Prior to D/C
- Hospitalist examines pt 8 am - 10 am
Day prior to D/C
- Pt informed of D/C
- Follow-up labs ordered
- Discharge order prints to ward clerk
- Ward clerk reviews orders for completeness
- Discuss discharge plan with the nurse and the patient
- Ward clerk calls to make follow up appointments
- Patient leaves the ward sometime after noon

Day of Discharge
- Hospitalist rounds @ 11 am-12 am
- Hospitalist writes discharge orders
- Will there be changes in pre-hospital meds?
- Template imports outpatient med profile into d/c note for RN
- RN gives pt med list at d/c
- Nurse checks with ward clerk if fu appointments were made
- Nurse gets view alert
- Family or escort is called as necessary
- Patient picks up medicines in pharmacy unless going home via ambulance
- Pt/family/caregiver is counseled in pt’s room or at outpatient pharmacy

Will there be changes in pre-hospital meds?
- Yes
  - Outpt electronic orders are assessed by pharmacist
  - From a pending Rx file in VISTA
  - Provider contacted if there are questions, discrepancies, and/or medicine reconciliation concerns
  - Rx’s are processed for filling in outpt pharmacy
  - Updated med profile is prepared
- No
  - No action required by SW

Was pt referred to SW
- Yes
  - SW implements SW discharge plans
  - SW provides final discharge information to party that is being referred
- No

Day of Discharge
- Hospitalist writes discharge orders
- Hospitalist rounds @ 11 am-12 am
- Hospitalist signs and dates discharge orders
- Discharge order prints to ward clerk
- Ward clerk reviews orders for completeness
- Discuss discharge plan with the nurse and the patient
- Ward clerk calls to make follow up appointments
- Patient leaves the ward sometime after noon

Ward clerk discharges pt on computer
- Bed Management System beeper notifies bed washer of bed
- Bedwasher cleans bed
- Clean bed ready for the next patient